Wyoming Alternate Assessment (WY-ALT) Test Administration Training

Wyoming Department of Education
Cambium Assessment, Inc.
Purpose of this Training

• Provide an overview of how the WY-ALT has transitioned from the paper-pencil format to the online Computer Adaptive Test (CAT)

• Explain how to access information through the Wyoming Assessment Portal

• Explain how to access information through the Test Information Distribution Engine (TIDE)

• Build understanding of the different test settings and tools available for students

• Explain how to access and administer online tests through the Test Administrator and Student Interfaces
Training Objectives

• Know what you must do to prepare for the WY-ALT administration

• Be familiar with the testing online systems

• Understand what is allowed and not allowed during administration
New Information for Spring 2020 WY-ALT
In addition to this WY-ALT Training, all Spring 2020 TAs must take the online Test Administrator Certification Course, available via the Portal, before administering the WY-ALT.
• DTCs and BCs are no longer responsible for adding students in TIDE or updating student demographic information.

• Student information is being provided from each district student information system (SIS) to WDE

• If any student addition or demographic change is needed, the DTC should ensure the information is correct in the SIS then contact WDE.
Learner Characteristics Inventory

• Purpose is to describe the characteristics of students who participate in the WY-ALT and WYCPES

• Delivered online in the Student Interface.

• Completed only by the ALT-TA.

• Comprised of questions about the student’s abilities and achievement during the school year.
• Student does not need to be present

• Must be completed before WY-ALT administration.

• Resources in Direction for Administering Manual
The decision-making framework used to determine student participation in an assessment relies on the following basic assumptions:

- The vast majority of students with disabilities should be able to participate in the general state assessment with appropriate accommodations, if needed.

- A small number of students should participate in the WY-ALT (<1%).
Identifying ALT-Appropriate Students (cont.)

August, 2019 release of updated WY-ALT Participation Criteria document

WY-ALT Assessment (WY-ALT) Participation Criteria Guideline Webinar

https://www.youtube.com/watch?v=h3ODDgNoL1g
• Students can end the test early if:
  – they do not respond to the first five items in the test, or
  – they do respond to the first five items, but do not respond to any five consecutive items later in the test.

• ALT-TA must select the No Response option in TDS for items that the student does not respond to.
  – First five items – after selecting No Response, TDS automatically ends test.
  – Five consecutive items later in test – after selecting No Response, pause and log out of TDS; do NOT select No Response for rest of test items
Reporting When a Student Uses the Early Stopping Rule

• Contact the Help Desk 888-897-8024

• Report student WISER ID

• Report which subjects early stopping rule applied

• Report number of attempts, for each subject
Paper Accommodations

• For students whose IEP or 504 teams have determined the student needs this accommodation.

• For which subjects the accommodation is needed, i.e. ELA, math, science

• Typically for students who are blind or have vision impairments that hinder interaction with the computer screen
Paper Accommodation Cont...

• DTCs or BCs must flag the student as a paper tester in TIDE.
  – This flag will allow the student to access the fixed-form assessment.

• BCs must order paper response options through TIDE.
  – These paper response options will accompany the fixed-form assessment.

• Students will view the fixed-form assessment stimuli and items on the computer screen.
• Initial Order Window:
  – January 21 – February 4

• Additional Order Window:
  – February 26 – April 15
Audio

- Text-to-Speech is no longer used.
  - Voice packs are no longer needed.
- Human Voice Recording will read the test aloud to the student.
There will be no more Second Scorers.
TAs will no longer need to enter student responses in the Data Entry Interface.
Responses will be collected automatically through the Test Delivery System.
Scores will become immediately available in the Online Reporting System upon test submission.
Spring 2020 WY-ALT Overview
When Is the WY-ALT Administered?

March 3 – April 22, 2020
<table>
<thead>
<tr>
<th>Student Grade</th>
<th>Content Areas to be Administered to Each Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>English language arts and mathematics</td>
</tr>
<tr>
<td>4</td>
<td>English language arts, mathematics, and science</td>
</tr>
<tr>
<td>5</td>
<td>English language arts and mathematics</td>
</tr>
<tr>
<td>6</td>
<td>English language arts and mathematics</td>
</tr>
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</tr>
<tr>
<td>10</td>
<td>English language arts, mathematics, and science</td>
</tr>
</tbody>
</table>
• Spring 2020 Computer-Adaptive Test (CAT)
  – 40 items per content area in each grade level, except for Math Grade 8
    » 42 items for Math Grade 8
  – Most items are multiple choice, but there are also multi-select and grid items
  – Items developed by Wyoming, South Carolina, Hawaii, Idaho, Vermont, South Dakota, and Montana

• WY-ALT blueprints are available on the WDE website
How Is the WY-ALT Administered?

• The WY-ALT is administered through the Test Delivery System (TDS). TDS requires two machines (e.g., computers, tablets):
  – One for the Test Administrator (TA) Interface – machine needs a web browser
  – Second for the Student Interface – machine needs the Secure Browser downloaded via the Wyoming Assessment Portal (wyoassessment.org)
• The student will take the WY-ALT using a computer or tablet with the Secure Browser installed.
  – The Technology Coordinator is responsible for ensuring that the Secure Browser has been downloaded and correctly installed on all testing devices.
Secure Browser

Recent Announcements

- **Wy-ALT Independent Field Test (IFT) Window Now Open**
  The IFT window is open until April 27. Before the end of this test window, all students eligible for the Wy-ALT must take the IFT. Please review the Wy-ALT Test Delivery System, Wy-ALT IFT Quick Start Guide, and Wy-ALT Introduction to the IFT for more information.
  Please note: In order to end a test for the IFT, click on the gray box at the top left of the screen and type in the password, which is the student's first name. Then, click the "End Test" button.
  Added April 9, 2016

- **Wy-ALT Independent Field Test User (IFT) Guides and PowerPoint**
The Wy-ALT IFT user guides and PowerPoint have been posted to the Resources section of the Portal. Before administering the IFT, Test Administrators of the Alternate Assessment should review the Wy-ALT Test Delivery System, Wy-ALT Introduction to the IFT, and Wy-ALT IFT Quick Start Guide.
  Added April 9, 2016

- **WY-TDPP AI Scoring Webinar Reminder**
  AIR will be hosting a webinar on "Scoring Writing on the WY-TDPP", March 18th at 2:00pm (MT). The webinar will focus on the AI scoring process and the difference between scoring writing on the Interim and Summative assessments. There will also be time to ask questions.
  Added April 9, 2016

Other Features:
- Secure Browsers
- Resources
- Important Dates
- Wyoming Dept. of Ed.
- Contact Us
• The TA will use a second computer to start and monitor the test session called the TA Interface.
  – Throughout test sign-in and administration, TAs may support students in navigating throughout the assessment.
TA Interface
Sign-In

First Name: EX: JORDAN

Student ID: AB123456

Session ID: ______ - ______ - ______

Operational Session ID: TRAIN-F6C4-2

Sign In
Student Look Up Tool (cont.)
Student Look Up Tool (cont.)
Student Look Up Tool (cont.)
Student Look Up Tool (cont.)
Sign-In (Student Interface)

Waiting for Approval
Your Test Administrator needs to review your requested test and your test settings. This may take a few minutes.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firstname</td>
<td>Lastname</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Session ID</th>
<th>Test</th>
</tr>
</thead>
<tbody>
<tr>
<td>UAT-0B62-2</td>
<td>AASCD Grade 8 ELA Practice Test</td>
</tr>
</tbody>
</table>
Cookie Recipe

Ingredients:
- 1 egg
- 2 cups of cookie mix
- 1 tablespoon of water
- 5 tablespoons of vegetable oil

Steps:
1. Preheat oven to 375 degrees.
2. Add cookie mix, egg, water, and vegetable oil to mixing bowl.

What do we put the dough balls on before they go into the oven?

- plate
- frying pan
- cookie sheet
Several types of participation reports are available:

- The Plan and Manage Testing Report details all of a student’s test opportunities and the status of those test opportunities.
- The Test Completion Rates Report summarizes the number and percentage of students who have started or completed a test.
- The Test Status Code Report displays all the non-participation codes for a test administration.
Online Reporting System (ORS)

• Same login as TIDE
• Score reports for each test will become available upon test submission
• Downloadable data files with test scores and demographic information
Online Reporting System (ORS) (cont.)

- **Retrieve Student Results**
  - downloadable data files
  - PDFs of individual student reports for entire school/district

- **View Score Reports**
  - Subject Detail Reports – how students for district/school/teacher have performed
  - Trend reports – how students performed across multiple years
  - Student Detail Reports – immediately available student scale score and performance level, with what results mean and next steps

- Access the ORS and resources (tutorials, User Guides) via the Wyoming Assessment Portal (https://wyoassessment.org/).
You can contact the Help Desk for assistance with any technical issues you encounter. When contacting the Help Desk, please be ready to provide the following information:

- Any error messages that are appearing (including codes)
- Your operating system and browser information
- Your network configuration information
- Your contact information for follow-up by telephone or email
- Any other relevant information, such as test names or content areas, student IDs, session IDs, and search criteria

For test administration or policy issues, please contact your District Test Coordinator.
Path to Success

• Read the Directions for Test Administration Manual (DFAM)
• Plan for administration
• Contact the Help Desk if you have questions

Have a safe trip home!
Resources on the Portal

wyoassessment.org
• Manuals
• User Guides
• Quick Guides
• Tutorials
• Training slides and recordings
• FAQs

Resources on WDE website

edu.wyoming.gov
• Blueprints
• Training Registration
• Assessment calendar
• Assessment newsletters

Wyoming Help Desk
(888)897-8024
wyohelpdesk@cambiumassessment.com