

Access by Roles to Wyoming Systems for 2022-2023

The following table indicates which users can access the features and tasks within each system for WY-ALT and WY-TOPP. The corresponding user guide for each system contains complete information about each feature.

Task or Site	DTC*	DDR*	BC*	BDR*	TA*	PR*	ALT TA*
Access to Test Information Distribution Engine (TIDE) Features and Tasks							
Working with Student Information							
Viewing Students	✓	✓	✓	✓	✓		✓
Uploading Test Settings through File Uploads	✓		✓				
Frequency Distribution Report	✓						
Printing Testing Tickets	✓	✓	✓	✓	✓		✓
Managing Users							
Adding User Accounts	✓		✓				
Viewing and Editing User Details	✓	✓	✓	✓			
Adding, or Editing through File Uploads	✓		✓				
Deleting User Accounts	✓		✓				
Working with Rosters of Students							
Adding Rosters	✓	✓	✓	✓	✓		✓
Viewing and Editing Rosters	✓	✓	✓	✓	✓		✓
Deleting Rosters	✓	✓	✓	✓	✓		✓
Printing a Roster	✓		✓		✓		✓
Creating Rosters through File Uploads	✓	✓	✓	✓	✓		✓
Working with Appeals							
Creating Appeals	✓		✓		✓		
Create an Appeal to Re-Open a Test	✓		✓				
Create an Appeal to Report Test Irregularity	✓		✓		✓		
Viewing Appeals	✓	✓	✓	✓	✓		

Task or Site	DTC*	DDR*	BC*	BDR*	TA*	PR*	ALT TA*
Creating Appeals through File Uploads	✓	✓	✓	✓			
Retracting Appeals							
Monitoring Test Progress							
Generating Plan and Manage Testing Reports	✓	✓	✓	✓	✓		✓
Generating Test Completion Rates Reports	✓	✓	✓	✓	✓		✓
Generating Test Status Code Reports	✓	✓	✓	✓	✓		✓
Generating Test Session Status Reports	✓	✓	✓	✓			

Task or Site	DTC*	DDR*	BC*	BDR*	TA*	PR*	ALT TA*
Documenting Non-Participation with Special Codes							
Viewing and Editing a Student's Special Codes	✓		✓		✓		
Access to Test Administration (TA) Sites							
TA Interface Practice and Training Site	✓		✓		✓	✓	✓
Student Interface Practice and Training Site	✓		✓		✓	✓	
Test Administration Interface	✓		✓		✓	✓	✓
TA Certification Site	✓		✓		✓	✓	✓
Assessment Viewing Application	✓		✓		✓	✓	✓
Data Entry Interface	✓		✓		✓	✓	✓
Access to the Centralized Reporting System Features and Tasks							
District Assessment Report	✓	✓					
School Assessment Report	✓	✓	✓	✓			
Teacher Assessment Report	✓	✓	✓	✓	✓		✓
Student Assessment Report	✓	✓	✓	✓	✓		✓
Managing Rosters	✓	✓	✓	✓	✓		✓
Managing Test Reasons	✓		✓		✓		✓

* DTC—District Test Coordinator; DDR – District Data Reviewer; BC—Building Coordinator; BDR—Building Data Reviewer; TA—Test Administrator, PR – Proctor; ALT-TA – Alternate Assessment Test Administrator